

MINUTES OF 5th MEETING OF BOARD OF STUDIES IN DEPARTMENT OF ENGLISH

HELD ON 10.07.2017

The fifth meeting of the Board of Studies of the Department of English was held on **10.07.2017** at IT Smart Class Room, Sethu Institute of Technology, Pulloor, Kariapatti.

The following members were present:

S.No.	NAME OF THE MEMBERS	POSITION
1.	Mr.B.A.Elankathiravan/AP	Chairman
2	Mr.S.M.Rajasagar/AP	Member
3.	Mr.M.Dhanasekaran/AP	Member
4.	Mr. R.Ramesh/AP	Member
5.	Mr.S.Ramesh/AP	Member
6.	Mr.M.Saravanan/AP	Member
7.	Mr.G.Kannan/AP	Member
8.	Mr.S.Senthilkumar/AP- French	Member
9.	Mrs.Christy/AP- German	Member
10.	Dr.S.Soundiraraj/Asso.Prof	University Nominee
11.	Dr.M.R.Chandran /Professor	Member - External
12.	Dr.A.Soundararajan/Asso.Prof	Member - External
13.	Mr.K.Venkat Raman	Member - Industrial

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The Chairman welcomed the members and presented the proposed Syllabus to be followed from 2017-18 Batch under Autonomous Regulations for B.E./B.Tech.

B.E./B.Tech. English– 2017-18 under Autonomous Regulation:

The members discussed the Syllabus thoroughly offered by the Department of English for B.E./B.Tech which is being followed from 2015-16 batch under autonomous regulation and offered useful suggestions. The following points have been suggested by the members:

15UEN101 – Technical English,

- It is suggested to change the term traditional grammar as functional grammar.
- It is recommended to conduct first year classes in the language lab, whenever possible.
- The term Essay Writing should be mentioned in the syllabus and students can be asked to write general essays also.

15UEN201 – Business English & Presentation Skills

- All the members expressed their satisfaction regarding the syllabus

15UGS331 - Value Education & Human Rights

- A detailed analysis was done and the justifications given for each topic have been accepted.

15UGS531 - Communication & Soft skills Laboratory

- It is suggested to restrict the number of GRE words and to teach them effectively with its functions.
- Mr. Venkatraman suggested to conduct mock interview effectively and he expressed his willingness to be a panel member voluntarily.

New Courses introduced

15UGS531 - Communication & Soft skills Laboratory

Basic German Course & German Progressive Course

- The proposed syllabus for Basic German Course & German Progressive Course was submitted for approval before the Board of Studies of English. The syllabus was discussed thoroughly and the board approved the syllabus.

Beginners French & Advance French

- ♦ Beginners French & Advance French was submitted in the board of studies for approval. The board discussed it thoroughly and gave approval.

Open elective papers

- ♦ The Board of studies of Department of English approved the Syllabus of the following open elective papers prescribed for UG & PG Engineering courses: 15UEN951 speak better, write better, 15UEN952- English for Competitive Exams, 15PEN602- Pedagogy for Engineering Education, (for M.E., Common to all Branches), 15PEN603 professional Communication Skills Laboratory, (for M.E., Common to all Branches).

Mr. G. Kannan Asst. Prof. thanked the members for their contribution and suggestions in framing the curriculum and syllabi for B.E./B.Tech., Science and Humanities-English to be followed from 2017-18 under Autonomous regulations.


Chairperson / BOS
Chairperson
Board of Studies
English
Sethu Institute of Technology
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